



Morton Academy

The best in everyone™

Part of United Learning

Yr7/ CA

21st January 2026

Dear Parent/Carer

Year 7 Parents' Evening - Wednesday, 28th January 4.00pm – 7.00pm

We would like to invite you to our forthcoming Year 7 Parents' Evening on Wednesday, 28th January 2026. The aim of the evening is to enable you to meet your child's teachers, and to discuss how they are getting on at the Academy.

You will see on your homepage on the Parent Portal of Arbor that there is an upcoming Parents' Evening and when bookings are available with your child's teachers. Click to access the booking page and select the meeting to book. You can download a list of the meetings you have booked as a PDF by clicking on the green '**Download my Meetings**' button. Click on the '**Time Slot**' drop-down button and choose the time you would like to attend the consultation, and which Primary Guardians will be attending. If you need additional support, please use this link: <https://support.arbor-education.com/hc/en-us/articles/203792102-Booking-Guardian-Consultations-Parent-s-Evenings-on-the-Parent-Portal-or-Parent-App>.

Appointments can be made from Friday, 23rd January at 8:30am and will close on Monday, 26th January at 10:00pm. Should you wish to make any changes after this date please contact the Academy. If you are unable to access a computer, please contact Claire Allen who will add your appointments on your behalf. Appointments are issued on a first come first served basis. Each consultation should last no longer than 5 minutes. We advise that you arrive in plenty of time for your appointment.

Could you please complete the slip below to confirm whether or not you will be attending and return to your child's tutor by Friday, 23rd January.

We look forward to seeing you on Wednesday, 28th January.

Yours sincerely

C Allen

Mrs C Allen
Administrator

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Name of Student: Tutor:

I will / will not* be attending the Year 7 Parents' Evening

Signed: (parent/carer) Date:

*Please delete as appropriate

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